

10 October 2019



Murrayfield Curling Limited

SC110627

Not VAT registered

Edinburgh Curling Club Limited

SC138893

Vat Registration Number: 345 070 574

**To all Club Secretaries and Members of Edinburgh Curling Club
Cancellation and Rescheduling Policy**

Dear Member, following points raised at the recent Edinburgh Curling Club A.G.M. both the Boards of Murrayfield Curling Ltd and Edinburgh Curling Club have met to discuss the situation.

It is appreciated by all that there have been changes to the management of the ice book and that some rescheduling of club's ice may need to take place.

We are pleased to advise that the previous cancellation and rescheduling policy has been withdrawn **with immediate effect** and consequently **no administrative charge will be payable** on the cancellation or rescheduling of an ice booking.

The Boards have agreed that, to better understand the issue, the number of sheets being cancelled or re-scheduled will be monitored by the office and the situation will be reviewed midway through the season. The new policy will be informed by that review and will take into account any representations made in the interim. The new policy will be communicated to all.

We would ask, if you do need to either cancel or reschedule ice, that **you give as much notice as possible** to allow the re-sale of the ice. It would be very helpful if you could aim to give 28 days' notice of any cancellations and a refund will be provided or ice rescheduled at no additional cost. However, **if any ice is cancelled (and not rescheduled) on less than 14 days' notice this will require to be paid for in full.**

The intention, of course, is to help everyone rebook ice and avoid unnecessary increases in ice costs next season.

We hope this meets with your approval and would welcome your feedback on this topic.


.....
Norman Watt, Chairman of MCL


.....
John Hogarth, President of ECCL